

NEXT COURSE:

First session: 3rd and 4th May, 2010 (Monday & Tuesday)
Second session: 6th and 7th May, 2010 (Thursday & Friday)
From 09:00 to 17:00

VENUE:

Ho Chi Minh City



AN INTRODUCTION TO THE OIL & GAS INDUSTRY (EXPLORATION & PRODUCTION) FOR NON-TECHNICAL STAFF

Please check website at www.seapex.org or email seapex@seapex.org for future course dates.
Please contact above for details of In-house courses available for individual companies

PREVIOUS ATTENDEES

JOB FUNCTIONS

Accounting, Administration, Business Development, Cartography, Cost Control, Documentation, Drilling, Economic Analysis, Engineering, Executive Office, Exploration, Finance, General Office, HR, IT, Legal, Logistics, Marketing, Operations, Procurement, Production, QHSE, Sales, Secretarial, Tax, Technical Assistance, Travel, Treasury and Warehouse.

COMPANIES

Anadarko, APEC, Asia Edge, BG, BOYDEN, Chevron, CPG Laboratories, Deloitte, ENI, Enovation Resources, ExxonMobil, Franklin Offshore, Gaffney Cline, Genting, Halliburton, Harvest, Horizon, IHS, Interra Resources, Jane's, KANA, Lloyds Register, MOECO, Newfield, NGR Engineering, Pan Orient, Pareto Securities, PEARL, PGS, Premier, PT Abhitech Matra Indah, PT Imeco, PT Opac Barata, Regency Steel, Salamander, Santos, Serica, Singapore Economic Development Board, Singapore Tourism Board, SPC, Standard Chartered Bank, Survey Personnel Services, Talisman, TAP, Tomnay Noble, Transworld and Valeska.

WHAT DID THEY SAY?

"Excellent course and presenter. Should be mandatory for all non-technical staff and newcomers to the industry" - MOECO, JAPAN

"Exactly what was needed for a better understanding" - LLOYDS REGISTER, SINGAPORE

"Very appropriate structure and quantity of information provision" - PREMIER, VIETNAM

"It's nice to have a trainer who can explain oil and gas terminologies in a normal lay-man form" - TOMNAY NOBLE, SINGAPORE

"Very knowledgeable and experienced lecturer" - HALLIBURTON, BANGLADESH

"Best lecturer I've met" - EXXONMOBIL, INDONESIA

"Very useful course notes" - IHS, SINGAPORE

"Inexpensive, making it accessible for non-technical personnel" - SPC, SINGAPORE

"Excellent. Very hard to find anything lacking" - SURVEY PERSONNEL SERVICES, MALAYSIA

COURSE OVERVIEW

This established and well-received two-day SEAPEX course is ideally suited to non-technical personnel with an interest in the petroleum industry. The course is focused on the upstream sector of the industry and aims to give participants a basic understanding of the technical nature of exploration and production. Participants will be exposed to the regional upstream business, but will also gain knowledge of other parts of the world. The attendees will also gain an appreciation of where the upstream sector fits in the oil and gas industry.

The theme which runs throughout the course is to take the attendee through the processes of exploration, discovery, appraisal, development and production of a reservoir. Emphasis will be made on the people who are involved in this sequence of events and how non-technical staff can relate to these people. The ultimate aim is to improve job performance of each course participant. In addition, appreciation will be gained of the origin of oil and gas fields, petroleum fiscal systems and company inter-relationships, including NOC's, IOC's, independents, service contractors and consultants.

Presentation will consist of lectures, videos, learning exercises, anecdotes and real-life experiences. Handouts will comprise text and CD-ROM. The course is designed to be an engaging experience for the attendee, by means of interaction with and between each other, as well as the course director. The course format will facilitate this.

COURSE DIRECTOR

Bob Dook, has over thirty-five years of direct experience in international exploration and production, working on six continents. He has been involved in exploration, appraisal, development and production of oil and gas, as well as business processes in the sector.

Bob has spent most of his career living and working throughout Asia. With senior management or consultant advisory roles in national, super-major, major and independent petroleum companies, as well as the service sector, he is well versed in communicating with non-technical staff from many different disciplines.

Bob is a Permanent Resident of Singapore, where he is Director of two consultancy companies.

Organised by:



South East Asia Petroleum Exploration Society

20 Upper Circular Road, The River Walk #01-06
Singapore 058416

Email: seapex@seapex.org

Website: www.seapex.org

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YOUR INVESTMENT

Registration fee - SGD 600.00 (per delegate)

Course registration fee includes course material, lunch and refreshments. Delegates are responsible for their own accommodation.

Registration information

By fax to Ms Judy Foong at +65 6533 1886. Registration will be confirmed only upon receipt of payment.

CANCELLATION/SUBSTITUTION POLICY

No refund will be given upon cancellation. However, substitution is permitted.

MODES OF PAYMENT

- Singapore dollar cheques/International Money Order payable to SEAPEX
- Only Singapore dollar payments will be accepted

REGISTRATION FORM

Fax to Ms Judy Foong at +65 6533 1886. Mail with payment to SEAPEX, Tanglin P.O. Box 423, Singapore 912415. Crossed cheques in Singapore dollars should be made payable to Southeast Asia Petroleum Exploration Society. Registration will be confirmed only after payment has been received.

DETAILS OF DELEGATES

Please enter company particulars for all delegates

Company: _____

Address: _____

Country: _____ Postal Code: _____

Tel: _____ Fax: _____ Email: _____

SECTION A

Please enter the particulars of the delegates to be registered for the course. Print name as it should appear on the course certificate.

| No | Name | Job Title | Email | Tel | Fax | Cost (SGD) |
|-------------------|------|-----------|-------|-----|-----|------------|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| TOTAL COST | | | | | | |

TELEGRAPHIC TRANSFER

Please note all payments to be made in Singapore Dollars.
Sender to pay all Bank charges including Foreign Banks agents charges.
(Telegraphic Transfer to Southeast Asia Petroleum Exploration Society)

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|------------------|---|
| Account Number | : 065-002992-8 |
| Bank Branch | : DBS Bank, 6 Shenton Way, DBS Building Singapore 068809 |
| BANK/BRANCH CODE | : 7171/065 |
| Swift Code | : DBSSSGSG |